

The West Carleton

BANQUETS & WEDDINGS

Outside Supplier Catering Rates

Due to health & safety regulations, WCMC does not normally allow outside caterers to provide food services on property. In the event of religious/cultural tradition requesting an OS Caterer, WCMC reserves the right to approve such, as well as the caterer. The Caterer & Client will each be required to **sign a Guarantee** (which outlines that WCMC is not responsible for food quality/quantity, freshness or health standards for outside items served, as well as our terms & conditions for service logistics). **Proof of \$2M liability coverage** is also required. The client is to declare their special request for such prior to booking so WCMC may advise on the feasibility of this request, & provide them with a custom quote (Note: different rates & guest minimums will apply from the standard literature; see below). All food is to be delivered hot & ready to go (prepared offsite) as **access to the receiving kitchen** only (with refrigeration, counters, & steam tables) will be permitted (no access to the main kitchen where WCMC staff is preparing food for other events). The Caterer is to provide staff onsite as well as additional equipment needed to serve the food & answer dietary questions (WCMC staff will bus tables & service the bar).

2012 Schedule 2013 Schedule	<u>LOW SEASON</u> JANUARY- UNTIL WEEKEND PRIOR TO VICTORIA DAY	<u>PRIME SEASON</u> VICTORIA DAY LONG WEEKEND- UNTIL THANKSGIVING LONG WEEKEND <i>(Higher Guest Count OR Surcharges Apply)</i>	<u>MID SEASON & HOLIDAY SEASON</u> WEEKEND AFTER THANKSGIVING- UNTIL CHRISTMAS SHUT DOWN
Fridays	\$28/pp <i>(min 110 guests)</i>	\$28/pp <i>(min 135 guests)</i>	\$28/pp <i>(min 110 guests)</i>
Saturdays & Special Dates** <i>(i.e. Holidays weekend Sundays)</i>	\$28/pp <i>(min 110 guests)</i>	**\$28/pp <i>(min 160 guests)</i>	\$28/pp <i>(min 110 guests)</i>
Regular Sundays	\$28/pp <i>(min 110 guests)</i>	\$28/pp <i>(min 110 guests)</i>	\$28/pp <i>(min 110 guests)</i>

Note:

*Facility Rental is incl. based on the rates & guest min. shown. Facility surcharges apply if guest counts are not achieved. If booking 6 months or less, inquire about discounts that may apply as a Last Min Special!

*As per the Regular Facility Rental Rates Schedule, SPECIAL DATES such as NYE, & other holiday weekends have special terms/rates that apply. Please inquire.

*Rate is based on a per person cost. No discounts apply for kids. Price incl. standard set up & dismantle of the venue, with service staff. Standard upgrade fees for décor upgrades, host bar, ceremonies, AV, etc. are not incl. Standard fees of 15% labor, Socan & HST also apply.

*All alcohol/beverage service is through WCMC. A min \$500 cash bar sales is required or labor fees apply. (Sufficient non-alcoholic host bar deposits are necessary for punch/pop stations if the bar is to be closed).